



St. Stephen's School, Berhampore

(A Christian Minority Co-Educational English Medium School under Article-30 of the Indian Constitution)

A branch of St. Stephen's School, Dum Dum

Affiliated to C.I.S.C.E, New Delhi

Governed by : Diocese of Barrackpore (C.N.I)

10, K.N. Road, Berhampore, Murshidabad, PIN-742101

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Ref. No.

Date 18/07/2025

NOTICE

CLASS IX (ICSE 2027) – COUNCIL REGISTRATION & NORMS

This is to inform all the students of Class IX who are enrolled with the school for appearing in the ICSE–X Board Examination in the year 2027 are hereby requested to note the procedure of Council Registration given below: -

- Please collect the REGISTRATION FORMS AND SUBJECT CODE details from your Class Teacher.
- Fill in the Registration Form properly:
 - Use BLOCK LETTERS
 - SIGN in running hand
 - Enter **SUBJECT CODE** in the appropriate box.
 - Attach a colored passport-size photograph in proper School Uniform (**Casual photographs or selfies will be rejected**)
- Parents/Students are requested to pay and update the following fees:
 - Re-admission charges
 - School Tuition Fees up to June 2025
 - Council Registration Fee (**fee amount will be notified later**)
- The following documents' photocopies must be attached to the Registration Form:
 - Birth Certificate
 - Aadhaar Card.
 - Caste Certificate (if applicable)
 - Fee Receipts: **Re-admission fee & School Fee up to June 2025**
- Parents are requested to supervise and ensure accuracy while filling out the Council Registration Forms to avoid discrepancies and mistakes.
- Submission Deadline: The filled Registration Forms must be submitted to the Class Teacher by **23rd July 2025** positively.

N.B.: Class Teachers of respective classes are requested to look into the Registration process sincerely. Council Registration is a time-bound process; any lapse will not be considered/entertained later on.

Tanmay Bodhak

Act. Principal
St. Stephen's School
Berhampore

